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Brief Information

You have chosen to embark on the journey to Würzburg, Germany. You will receive Senior Lab (PHY 474L) credit for working all summer (~80-90 days) with a professor at the University of Würzburg. The cost of the trip is ~\$5500, which covers everything you will need. The only requirement (at this time) is that you have completed Junior (Modern) Lab. The deadline to get on the official list with Dr. Fink is December 1st, and the limit for the trip is 10 people.

Würzburg city and university information

City information:

City size:

Population: ~130,000

Area: 87.63 km² (33.83 sq mi)

Elevation: 177 m (581 ft)

Distance to major cities:

Nuremberg: 100 km (60 mi) Frankfurt: 115 km (70 mi) Munich: 250 km (155 mi) Berlin: 440 km (270 mi) Hamburg: 475 km (295 mi)

Closest airports:

Frankfurt (FRA)

Nuremburg (NUE) [smaller airport]

Brief history/cool stuff/know for/has:

Was mostly destroyed in WWII

Marienberg Fortress Part of Bavaria Würzburg Residenz Romantic Road Main River

Other:

Lat/Long: 49°47′N 9°56′E (Austin is 30°15′0″N 97°45′0″W)

Sunlight hours (summer): ~16 hours of daylight (~2hrs longer than Austin)

Time zone: CET/CEST (UTC+1/+2) [CEST is April-October]

Weather: It usually rains ~15 days/month, with an average of 40 mm (1.5in) of rain. The average summer temperature has a high of 24°C (75°F) and a low of 13°C (55°F). There are occasional heat waves that can spike to around 32°C (90°F).

University information:

The University of Würzburg has ~25,000 students and is famous for its numerous Nobel laureates and for Werner Heisenberg. It's also famous for being one of the oldest universities in German, as it was founded in 1402. Dirk Nowitzki (basketball player) is from Würzburg.

University information: http://www.uni-wuerzburg.de/en/ueber/university of wuerzburg/

Main page: http://www.uni-wuerzburg.de/en/new/?lang=en

University Wikipedia: http://en.wikipedia.org/wiki/University_of_W%C3%BCrzburg

Information from the International Office http://www.international.uni-

wuerzburg.de/fileadmin/32020000/Auslandsamt/Formulare/Incoming/Infobroschuere_Programmstudieren

de14-15_web__01-1.pdf

Professor information:

Here is a link to the Physics and Astronomy Department list of labs/professors and what they do.

http://www.physik.uni-wuerzburg.de/ Main Department website http://www.physik.uni-wuerzburg.de/institute_einrichtungen/ Groups with main professors listed

Look at the websites and you'll be able to find something you like! There are lots of different kinds of physics that you can do here, including theoretical physics, biophysics, energy physics, astrophysics, experimental physics and more! If you want recommendations, ask people who have gone in the past!

Note: the links below may change over time, but the overall department website should be the same.

Institute of Physics

- Experimental Physics I
- Experimental Physics II
- Experimental Physics III
- Experimental Physics IV
- Experimental Physics V
- Experimental Physics VI
- Experimental Physics VII
- Technical Physics
- Physics and Didactics
- Department of X-ray microscopy
- M! ND Center
- FOR 1162 DFG research group

Institute of Theoretical Physics and Astrophysics

- Theoretical Physics I
- Theoretical Physics II
- Theoretical Physics III
- Theoretical Physics IV
- Astronomy
- AG Correlated many-body systems and electronic structure of solids
- AG Critical Phenomena in Condensed Matter
- AG Space and Astrophysics
- FOR 1807 DFG research group
- GRK 1147 Astroparticle Physics
 - o <u>Astrophysics</u>
 - Theoretical Elementary Particle Physics
 - Computational Physics
 - o Applied Mathematics
 - o Experimental High Energy Physics

Institute of Physical and Theoretical Chemistry

http://www.phys-chemie.uni-wuerzburg.de/en/startseite/research/

<u>To do before leaving USA</u>

Passports:

- -Get this through UT or another passport place. UT is convenient.
- -Website: https://world.utexas.edu/passport
- -Cost: (have to get the passport book, not just a card) \$135
- -Do this in August-November so you can have it for the dorm application
- -If possible, keep an extra passport picture and bring it to Germany for your student id!

Professor contact:

- -Contact your professor November-ish. See above for professor and department information to determine which lab you want to work with.
- -Email them early (November) and be clear, may have to send a resume if they ask
- -Recommended (but not required): Ask them for a paper to read to get to know the background information and what physics classes are useful for work with them on that topic
- -Make sure to mention to them that you will be working in their lab for class credit and will need them to write a letter for you with a class grade at the end of the summer.

University application:

-Do this at end of December with Dr. Fink [RLM 2.118] (see University Application under documents at end), only 2 pages, apply for summer physics.

Flight information:

-Plane tickets will cost around \$1200 and up to fly to Frankfurt [FRA]. The sooner you buy them, the better. We recommend January or February purchases, since after that the prices start increasing noticeably. You will have to buy the ticket yourself since the department won't do that for you. However, if you talk to Lisa Gentry you might get part of the cost of your ticket reimbursed.

Ticket tips and recommendations:

- -Use incognito window to look for plane tickets, otherwise the prices go up because they know if you look at that page multiple times.
- -Delta and United are good, but make sure to look on lots of sites for best deal (of course).
- -You will most likely have a connecting flight, we recommend having the connection in the USA.
- -You might want to sign up for frequent flier miles. It's free and could get you a deal!

When to go:

- -May ~15 through August ~15
- -There is a 90 day limit to your stay in Europe (so you don't have to deal with visas)
- -http://en.wikipedia.org/wiki/Visa_policy_of_the_Schengen_Area
- -Check when Spring finals are over, and when classes start for the Fall semester
- -We also recommend showing up early in the week (Monday/Tuesday) so you can do all your paperwork when you get here, since everything for that is closed on weekends.
- -They also have a variety of national holidays around the end of May when places are closed.

Dorm information:

International Office living recommendations, including information other than the student dorms: http://www.international.uni-wuerzburg.de/en/studying_in_wuerzburg/services/accommodation/

General: http://www.studentenwerk-wuerzburg.de/en.html

List of dorms: http://www.studentenwerk-wuerzburg.de/en/wuerzburg/student-residences.html
Dorm prices:

http://www.studentenwerk-wuerzburg.de/en/wuerzburg/student-residences/overview-room-rates-wuerzburg.html

A map of the dorm locations relative to the university is included at the end of this document.

Dorm Name	Cost	Near campus	Internet included	People/room
Am Galgenberg 52		***	✓	##, ###, &&
Am Hubland 16		***	✓	t, tt, &&
Casteller Platz 3-4 / Bertha-von-Suttner-Straße 1-3		***	✓	A, AAA, AAAA
Friedenstraße 2		***	✓	1 , 11 , 111
Josef-Martin-Weg 56		***	✓	***
Josef-Schneider-Straße 9		***	(Yes 2015)	A, 111111
Leo-Weismantel-Straße 1		***	×	1 , 11 , 11
Peter-Schneider-Straße 3/5/7	•	***	X [3,5] (Yes 2016) ✓ [7]	t, tt, ttt, &&
Straubmühlweg 11		***	✓	† , ††
Zürnstraße 1/3/5/7/9		***	✓	1 , 11 , 111 , 1111
Zürnstraße 2		***	(Yes 2015)	t, 101, 10011

Key: Price: high low, Distance to campus: close ★★★, far ★★★
Internet included: no X, yes ✓, Number of people per room: people †, handicap accessible &

How to Apply (**SUPER IMPORTANT**):

http://www.international.uni-

wuerzburg.de/fileadmin/32020000/Auslandsamt/Formulare/Incoming/Wie_bewerbe_ich_mich_fuer_Platz_im_Studentenwohnheim.pdf

The pdf explaining how to apply is at the end of this document under How to Apply to Studentenwerk. Make sure to go online to the Studentenwerk website and check that this is the most updated information.

- -There are 11 dorms in Würzburg through Studentenwerk, which is the student housing.
- -When doing the dorm application online, click in the top right to change it to English.
- -Make sure to click confirm in the email they send about dorm application otherwise the application will not be submitted. (IMPORTANT)
- -The deadline for applications and deposits is January 15. DO NOT BE LATE.
- -Prior to submitting your application, send a wire transfer of €200 (~\$350 with fees) to the bank in Germany.

Bank: Wire transfer information

-Many banks do international transfers, including USAA, Bank of America, and Chase. Contact your bank to find out if they do. Some banks, such as UFCU, don't do international transfers, so you'll have to go through another bank, such as Western Union, to send the money. It's pretty easy if you go to your bank and have all of the info for the bank for Studentenwerk, which is included in the "How to Apply" document.

After you get your housing offer in the mail:

-Refer to the document at the end, English Housing Document, for the English translation of the letter you will get in the mail. You will need to sign your letter and scan your full signed housing form and email it to Studentenwerk. (See end of document for English Housing Contract)

Sample housing offer (English): http://www.studentenwerk-wuerzburg.de/fileadmin/Daten/PDF_Wohnheime/wohnen_muster-mietvertrag_ba-wu_en.pdf

Make rest of deposit payment and April/May payment by April 4th. The deposit and rent payment will differ for each dorm, but you can usually expect ~€600. We STRONGLY recommend paying as much of the dorm cost as you can at once to avoid multiple wire transfer fees. The earlier you pay, the happier they are. If you can pay for all 6 months up front, that would be optimal.

*NOTE: The UT Department of Physics says you must pay at least half of the housing cost up front.

Around April 22, Studentenwerk will require a copy of your "Immatrikulationsbescheinigung," your admission letter. You are to upload/submit it, NOT email. The file to submit is your admission letter that the international office emailed you at the end of February, which is the same as the paper copy you got from Lisa around the same time.

- 1) Go to this site and change to English: https://tl1host.de/SWWUE/anmeldung.html?retpage=imsenden.html
- 2) Unless you know your password, ask them to send it to you using the email address you've been using. It should show up in your inbox in a few minutes.
- 3) Log in. Choose the first option (Immatrikulationsbescheinigung) and then upload a pic/scan of your letter of admission.

Insurance:

 $\underline{\underline{\text{http://world.utexas.edu/abroad/itr/authorization}}} \leftarrow \text{Required for UT international travel}$

- -Fill out IFTRAF [International Travel Request Authorization Form]
 - Requires Physics Department Chair signature, so do it early (before you leave campus)
 - The IFTRAF requires proof of completion of 2 additional forms (iSOS and UT ITR)
- -Email the people associated with this form at least a month before you leave and ask for a formal confirmation letter (you have to have this to show to the German insurance company). Do this, preferably January or February right after you buy your plane tickets, so you can get your confirmation letter in time. -You have to pay for UT's required international travel insurance, which is \$19/week and a pretty good deal for required insurance.

International Tutors:

SUPER IMPORTANT International tutors are the key to your success in Germany.

Your tutor will meet you at the train station in Würzburg, take you to your room, help you get around town, take you to get your paperwork done, help you talk to people, and more. They can tell you about where to get groceries and how to navigate the city, as well as help translate while you do important things such as set up a bank account and get your insurance approved. Basically, these people are awesome.

Link: http://www.international.uni-

wuerzburg.de/en/studying_in_wuerzburg/information_for_all_foreign_students/find_assistance/student_tu_tors/#c242426

*NOTE: If this link doesn't work, go to the University of Würzburg International Students page, and you will find the list there.

Contact a tutor by email at least a week before you leave the US to make sure everything is in order.

To do before leaving USA:

- -Email an international tutor at least 1 week in advance with your flight and dorm info: You probably won't have internet when you land in Frankfurt, so make sure you've been in contact with them before you land.
- -Email your professor, tell them what day you're coming in, and ask to meet with them 2 or 3 business days after that so your can get all of your registration stuff done and can find your way around
- -You may find it useful to find out what bus stops are near your dorm (see city bus section below)
- -Tell your bank you are leaving, so they don't cancel your card when you try to get money in Germany.

To do in Germany

Airport (Flughafen):

When you land in Frankfurt, you have to buy a train ticket to Würzburg from the train station at the airport. If you land in Terminal 1, follow the signs to the Fernbahnhof [long distance trains]. If you land in Terminal 2, follow the signs, take the bus to Terminal 1, then follow the signs to Fernbahnhof, and take the train to Würzburg.

Contact your tutor in advance and let them know when to meet you at the train station in Würzburg.

Registration in Germany:

Do this with your tutor. Go to the city center government building (Rathaus) in Würzburg or Gebrunn, depending on where your dorm is. Register with the city within the first/second day of arrival.

Bring:

- Passport
- Dorm proof (lease agreement)
- Acceptance letter to university

After you have finished registering as a student, go back to Rathaus and turn in the yellow paper to get back €30 for being a student. Bring the yellow paper with your German bank account information and your immatrikulation form.

Bank stuff in Germany:

Talk to your tutor, set up an appointment with the bank to open an account.

Bring:

- Passport
- City registration proof

You can pay for university fee at bank (€101,40) after setting this up. You will get a bank card in the mail about a week or two after you sign up.

Notes:

- Sparkasse has a connection with the university, so you will most likely get an account here.
- Check online in advance to determine if your US bank has any German connections and if that
 can get you any deals, such as potentially reduced withdrawal fees. Deutsche Bank has a
 connection with Bank of America, so look into that if this applies to you.

<u>Insurance in Germany:</u>

Go to AOK (German insurance company) with your tutor. They will approve your UT insurance here.

Bring:

- Passport
- Proof of UT insurance, with all policy information

That's all the paperwork you should need, but you may find it useful to also have your other paperwork available when you go there in case they ask.

International office:

Get student ID card here with your tutor. This lets you get on buses for free and get food on campus!

Bring:

- Letter of acceptance
- City registration
- Bank information
- Insurance info approved by German company
- Passport sized picture: This will be your student ID card picture (Size: 45mm by 35mm)

Dorm Studentenwerk office:

You will go here and sign papers to make your stay in the dorms official. Do this the first week of being here, otherwise they get really mad at you. Email them in advance to set up an appointment.

Bring:

- German bank info (you will fill out the SEPA form with this)
- Housing contracts (the whole packet that you got in the mail)
- Immatrikulation form (you can get this after you go to the international office and set up your university email and internet account) [see end of document for sample form]

How to get immatrikulation form:

- Go to this link http://www.uni-wuerzburg.de/fuer/studierende/online_service/
- Click on sb@home → Log in My Funktions → Administration of Study → Study Reports → Study Reports for All Terms → Certificate of Study → save pdf and email it to your dorm-specific housing person before going in to the office

Phones/Internet in Germany:

Phones:

- -Ask your tutors for recommendations regarding what the best phone options are.
- -Can get cheap phone at Media Markt or other nearby phone store (Vodaphone, O2, etc.).
- -Options include: Monthly prepaid card for German texting/calling/internet, or a 3-month contract through a phone store. Monthly prepaid cards need to be frequently refilled, or end up with lots of additional fees.
- -Very useful for contacting your people (friends/tutors/etc.) because WiFi is scarce.
- -Info on how to add money to your phone (for German prepaid SIM card):

Go to phone place, tell the people at counter you want to add money to your SIM card, pay them On the receipt is a (usually 16 digit) number that you type into your phone

Type: *100 [16 digit code] * and press call, which will put money on your phone.

To check how much you have on it, call *100# and it pops up on the screen.

-Also, you can have your US phone SIM card unlocked. This website: https://chronicunlocks.com/ is great for unlocking your US phone, and usually has a reasonable turn-around time.

Internet:

- -For internet, some dorms have you pay for the internet and others are free. See the dorm chart and/or dorm website to find out about yours. You may need to buy a wall plug, which is easy to get.
- -University WiFi: You will get an email from the university after you go to the international office. In the email, there is information on how to set up your university account and WiFi that works on campus!

<u>Travel in Germany/Europe:</u>

Cheap bus/train tickets usually require planning a couple of weeks in advance, and your labmates will most likely be able to give good recommendations about places to go and cheap ways to get there.

Train passes:

Deutsche Bahn is the main train system in Germany and has a variety of deals and travel passes.

You can travel within Bavaria, Germany, and the EU pretty easily on these.

http://www.bahn.com/i/view/DEU/en/prices/germany/laender-ticket.shtml

http://www.bahn.com/i/view/DEU/en/prices/germany/schoenes-wochenende-

ticket.shtml?dbkanal_007=L01_S02_D002_KIN0004_offers-germany-navigation-swt_LZ01

Cheap bus/train tickets:

For bus and train tickets mostly within Germany, there are cheap tickets at these websites:

flixbus.de

meinfernbus.de

busliniensuche.de (This searches the above sites, as well as Deutsche Bahn for the best prices)

Youth hostels:

HI hostel, Jugenherberge, hostelworld.com

Usually if you google "youth hostel + <<city name>>", you'll find options

Also, ask your labmates for recommendations about places to stay

Airbnb: check online to stay with a local in the city you travel to

Cheap plane tickets (around Europe):

If you want to explore Europe by plane, you can check some of the smaller airlines in Germany.

skyscanner.de

germanwings.com

Cars:

If you decide to rent a car, make sure to know the German driving rules. They are strict about speed limits when they are posted. To rent, there are lots of companies in Würzburg, but make sure to ask and check around.

Traffic signs: http://www.transchool.lee.army.mil/adso/documents/zeichen.pdf

http://en.wikipedia.org/wiki/Road signs in Germany

City buses:

Super useful. Awesome. Free with your student card.

Searchable times by stop name or bus number: http://www.vvm-

info.de/vvm/de/information/fahrplaene/pdf_fahrplaene/pdf_fahrplaene.jsp

General bus map: http://www.vvm-

info.de/vvm/media/files/liniennetzplaene/13029_lnp_stadt_wuerzburg_din_a3_quer_10_02_24web.pdf

General bus website: http://www.vvm-info.de/vvm/de/home.jsp

Time posters (for specific bus number at a certain stop name): http://www.vvm-

info.de/vvm/de/information/fahrplaene/aushangfahrplaene/aushangfahrplaene.jsp

Find buses by location (similar to google maps, or capital metro planner): http://www.bayern-

fahrplan.de/auskunft-en/tripplanner/tripplanner view

<u>To Do before you leave Germany</u>

Lab

Ask your professor to write a letter and mail it to UT so that you get your senior lab credit. Ask Lisa Gentry for the specifics of what the letter needs.

Moving out of your dorm

This applies to you if you are living in the Studentenwerk dorms. Otherwise, figure it out with your landlord.

-Talk to Hausmeister

Schedule pre-departure room inspection Schedule departure room inspection

-Clean your room [you will get a checklist from your Hausmeister for specifics]

Go to Studentenwerk

- -Schedule an appointment with them to finalize paperwork at least a week before you leave, preferably 2 weeks before.
- -Make sure all of your payments have been completed and that you have no other fees.
- -Take all information regarding receiving an international wire transfer. You have to give them your American account information so that they can give you back your deposit in mid to late November. This site has some info: http://swiftcodes.org/ but make sure to check your bank's website.
- -You will fill out the form from this page: http://www.studentenwerk-wuerzburg.de/en/wohnen/moving-out-guide/repayment-of-deposit.html
- -You will need the SWIFT code, IBAN number, local address of your bank, as well as your account number and the branch code [if applicable] of your bank. Bring as much of this as possible for easy completion of paperwork.
- -Some banks do not have parts of this information, or do not do international transfers, so you may have to figure something else out. USAA and UFCU may have trouble with this, but just check in advance to be sure that you have the necessary information.

Wells Fargo: https://www08.wellsfargomedia.com/downloads/pdf/biz/wire_transfer_guide.pdf

USAA: https://www.usaa.com/inet/pages/banking_wire_transfer_instructions
BofA: https://www.bankofamerica.com/deposits/manage/faq-wire-transfers.go

Chase: SWIFT: CHASUS33XXX

Other: google "<<bar>bank name>> + IBAN + SWIFT" and that should take you to the right info.

Close bank account

If you want to exchange any money from euros to dollars for a good exchange rate, do this before closing your account. To close your German bank account, bring your bank card and passport to the bank and ask them to close your account. You will receive the remaining balance in cash (euros).

Go to Rathaus

Bring your passport, and you will fill out a single form to de-register from the city.

Overall cost breakdown

Cost:

The Euro conversion is not to be overlooked, and is usually ~\$1.3 to \$1.4 = €1, depending on the year.

Dorm: ~\$2500

Rent range: €187 to €318 /month, have to pay for 6 months, total is: €1122 to €1908

Deposit range: €310 to €560

Total: €1432 to €2468 [\$1861 to \$3356] Average room cost: €1817 [\$2500]

Plane Ticket: ~\$1500 (Ask physics department about possible funding)

Food/Travel/Other: ~\$1000

Food: ~€30-50 per week [\$600+]

-Mensa (campus cafeteria) lunch costs €3-5 per meal. Common weekday lunch place.

- -Groceries [breakfast/dinner], snacks [ice cream/coffee/baked goods], eating out [yummy]
- -The amount you spend of course depends on how much you personally eat and how often you eat out, but we found this to be our average food cost.

Travel: ~\$50 and up

This heavily depends on how much travelling you do. We found a day trip to be around €50, and an overnight trip to be at least €100. You can budget your food and transportation for the best prices, but it also varies depending on where you go and how far away it is from Würzburg. Travelling is great and we strongly recommend it!

Other: ~€70 [\$100]

Living items [pots/pans/silverware/pillows/blankets], depends on what you bring from US. Phone: this can cost ~\$50 and up, depending on the phone plan you get.

UT Required Insurance: \$239 = \$19/week x 13 weeks

Germany University fee: €101,40 [\$140]

Passport: \$135 (if needed)

TOTAL: \$5500 [\$5000-\$6000]

<u>Tips and links</u>

Things to bring/buy:

- -Clothes
- --Raincoat
- --Some warm clothes [this is not a Texas summer, see weather on pg 3]
- -Towels/toiletries
- --Shower towel, hand towel for kitchen
- -Computer/lab notebook/research supplies
- -Laundry detergent/laundry supplies
- -Blanket and pillow (for fort-making), bedding
- -Eye mask or thick curtains [daylight hours are long and nights are bright]
- -Power converters for wall plugs
- -Pots/pans/cooking supplies/plates/bowls/cups
- -Dish soap/hand soap/sponges/broom/cleaning supplies
- -Hopes and dreams
- -Wide-eyed wonder

NOTE: There is a weight limit on your suitcase which depends on the airline you fly. Make sure to weigh your suitcase in advance or be prepared to pay extra for a heavy bag. You can buy the things you don't bring after you get to Germany.

Terms to know in German:

They say everyone speaks English here, and while that's technically true (German children can begin learning English in 4th or 5th grade), German is the default language. Most days in town, you need only to ask, "Sprechen Sie Englisch?" to switch a dialogue to English. However, the conversations that swirl around you, the signs in town, the labeling in the lab, and the occasional computer program will most likely be in German. Do you need German to come here? Eh, maybe for some emergency basics for shopping and getting unlost. You don't need it in the lab, but prepare for it to be spoken frequently...even by the cappuccino machine.

Letters:

So, you may have noticed some fancy letters here. One way to look at them is in terms of simple substitutions, so you know what sound they make and how to type them if you don't have a fancy keyboard.

```
\ddot{a} \rightarrow ae, pronounced as in cake \ddot{o} \rightarrow oe, pronounced as in shoe \ddot{u} \rightarrow ue, pronounced as in turn \beta \rightarrow ss, pronounced as in set or nice
```

Examples: Universität Würzburg [Universitaet Wuerzburg] (University of Wuerzburg), Straße [Strasse] (Street), Döner [Doener] (a certain kind of yummy food)

If you're interested, here's a pronunciation guide: http://www.pronunciationguide.info/German.html

Greetings

```
Hello:
```

Hallo (Hello)

Morgen (Morning)

Servus (At your service: formal, regional)

Guten Tag (Good Day, for formal occasions)

Goodbye:

Tchüss (Bye)

Tchau (Bye)

Guten Abend (Good Evening, for formal occasions)

Polite Things:

Danke or Danke Schön (Thanks/Thanks much)

Bitte or Bitte Schön (Please/You're welcome/Here you go/Can you say that again?)

Entschuldigen/'schuldigen (Excuse me/Pardon me/Sorry)

Life in the City

- -Haben Sie...? (Do you have...?)
- -Wo ist...? (Where is...?)
- -Ich möchte ..., bitte. (I would like..., please.)

Food

- -Brezel (pretzel)
- -Pommes (fries)
- -Kartoffel (potato)
- -Brot/brötchen (bread)
- -Senf (mustard)
- -Kugel (scoop, as in scoop of ice cream)
- -Eiss (ice cream/gelato)
- -Lebkuchen (gingerbread, delicious, go to Nürnberg and get it)
- -Döner (certain food with meat and bread and heaven)

- -Bratwurst (sausage thing that's super really good)
- -Nürnburger (a type of bratwurst that is skinny and about 3 inches long)
- -Würzburg Bratwurst (type of bratwurst typically cooked with white wine. Really good, go get one from the stand in the market)
- -Fleische (meat, can be used as a suffix)
- -Schweine (pork, can be used as prefix)
- -Schweinesteak (pork chop-like dish)
- -Rind (beef, can be used as prefix)
- -Puten (turkey, can be used as prefix)
- -Huhn (chicken, can be used as prefix)

Food ordering conversation:

You: Hallo! (Hello!)

Food person: Hallo! (Hello!)

You: Ein Brezel bitte (One pretzel please),

ein Kugel mango bitte (one scoop of mango please),

und eine Bratwurst (and one bratwurst).

Food person: Im brötchen? (In bread? [regarding bratwurst])

You: Ja. (Yes.)

Food person: Mit senf? (With mustard? [for bratwurst])

You: Nein, danke. (No, thank you.)

Food person: Fünf siebenundzwanzig. (Five euros and twenty seven cents. [Note: 27 is 7-and-20.])

You: Danke schoen! (Thank you very much!)

Food person: Tchüss! (Bye!)

You: Tchau! (Bye!)

Numbers:

Null (0), ein (1), zwei (2), drei (3), vier (4), fünf (5), sechs (6), sieben (7), acht (8), neun (9), zehn (10), elf (11), zwölf (12), zwanzig (20), dreißig (30), vierzig (40), fünfzig (50), hundert (100), tausend (1000), eine Million (million), eine Milliarde (billion), 13-99 (ones place + und + tens place [27 = seibenundzwanzig]), 101-999 (hundreds place + 2 digit number [127 = hundertseibenundzwanzing])

Days:

Montag (Monday), Dienstag (Tuesday), Mittwoch (Wednesday), Donnerstag (Thursday), Freitag (Friday), Samstag (Saturday), Sonntag (Sunday)

Other:

-Public bathroom/restroom: Toiletten

-Push/open/print: Drucken

-Pull: Ziehen

Links:

NOTE: If any of these links are broken, we're sorry and recommend that you go to the main page of whatever you're looking for and search from there, as these are known to change locations.

Contact people:

UniWü:

-International tutors: http://www.international.uni-

wuerzburg.de/en/studying_in_wuerzburg/information_for_all_foreign_students/find_assistance/student_tu_tors/#c242426

- -International office email: <u>nicole.schmitt@uni-wuerzburg.de</u>, <u>angela.fenske@uni-wuerzburg.de</u>
- -Studentenwerk email: q.hubel@studentenwerk-wuerzburg.de or contact through the website

UT:

-Lisa Gentry: lisa.gentry@austin.utexas.edu, ugaffairs@physics.utexas.edu

-Dr. Sitz: gositz@physics.utexas.edu

-Dr. Fink: RLM 2.120/2.118, fink@physics.utexas.edu

People who went in the past (feel free to email with questions):

-Miquela Stein: miquelastein9@gmail.com (summer 2014)

-Alex Robles: a.f.robles@gmail.com (summer 2014)

-Robby Wilson: robwilson@utexas.edu (summer 2014)

-Melody Valadez: melody.valadez@gmail.com (summer 2014)

Germany's international student guide:

http://www.international.uni-

wuerzburg.de/en/studying in wuerzburg/admission/exchange programs erasmuspartners etc/

2014 Blog: http://thealbinosquirrels.blogspot.com/

City information:

http://www.wuerzburg.de/downloads/studying/blaetterkatalog/index.html City brochure

http://en.wikipedia.org/wiki/W%C3%BCrzburg City wiki

http://www.wuerzburg.de/en/index.html City website

http://wikitravel.org/en/W%C3%BCrzburg City wiki travel

http://www.residenz-wuerzburg.de/englisch/residenz/ Residenz information

http://www.romanticroadgermany.com/wurzburg.php Romantic Road information

University information:

http://www.uni-wuerzburg.de/en/new/?lang=en University main page

http://www.uni-wuerzburg.de/en/ueber/university of wuerzburg/ University information

http://en.wikipedia.org/wiki/University of W%C3%BCrzburg University wiki

http://www.international.uni-wuerzburg.de/en/international/ International office main page

http://www.international.uni-wuerzburg.de/en/studying in wuerzburg/exchange students/ We are with

the ERASMUS program, and you can find more information here

Studentenwerk information:

http://www.studentenwerk-wuerzburg.de/en.html Main page

http://www.studentenwerk-wuerzburg.de/en/wohnen.html Student housing information

http://www.studentenwerk-wuerzburg.de/en/wuerzburg/student-residences.html Würzburg room info

Notes about culture and other things:

- -Weekly messages from the university: https://lists.uni-wuerzburg.de/mailman/listinfo/ssr-montagsmail
- -Things to look for/ask about: Physnic, dancing, pfand, grocery stores [Aldi, Kupsch, etc.], Stadtstrand
- -The stores in the city usually close around 8pm, and the buses/trams have a much more limited schedule after 8pm as well. The grocery stores are closed on Sundays [as the general area is Catholic], so make sure to shop for food in advance.
- -More responsibility: You are representing yourself, as well as the University of Texas and the UT Physics Department. If you get yourself in trouble with the government or arrested, the US embassy can't save you, and you dishonor us, your family, and your cow.
- -Downloading/Uploading: Don't torrent here, they're stricter than the US. Downloading/streaming = whatever. Uploading = bad.
- --Europeans dress in a slightly more formal manner than average Americans, especially Austinites, so keep that in mind if you're trying to dress to fit in. Ex: T-shirts are not as common, especially for girls.
- -Alcohol: The drinking age in Germany is 16, and drinking is more socially acceptable and common here.

They, many times, have stronger alcohol than the US. Our advice: know thyself [and thine limits].

DOA Fall Selflester.
Talk to Dr. Fink to put your name on the official list August or earlier
*Final deadline: December 1. Spots fill quickly as it is first come first served, max 10 people.
Contact your German professor November, be prepared to include resume if asked
Passport, get this August-November
University application, do this with Fink in <i>December or earlier</i>
Apply to dorm and pay the deposit <i>before January 15</i>
Look at flight information
JSA Spring Semester:

- □ Apply to dorm and pay the deposit *before January 15* □ Buy plane ticket January-February □ Fill out UT international travel forms/insurance, get insurance proof February (after buying plane tickets) □ Make sure you have a professor and maybe ask for a paper to read □ Scan and email full signed housing form to Studentenwerk
- □ Pay for April and May dorm rent before April 4, note: we recommend paying as much of your dorm as possible now to avoid additional transfer fees
- □ Submit university admission letter to Studentenwerk by April 22

USA Week before:

- □ Email an international tutor at least 1 week in advance with your flight and dorm info. This is vital. □ Find out what bus/trolley stops are near your dorm
- □ Email your professor and ask to meet with them 2 or 3 business days after you arrive so you can get your registration and other stuff done
- ☐ Make sure you have your papers together: insurance proof, dorm lease agreement, passport, admission letter, etc.
- □ Tell your bank you are going to Germany so they don't cancel/block your card.

Germany first week:

With your tutor: (really, tutors are great)

- □ Register in the city
- □ Set up bank account
- □ Get insurance approved
- □ Go to international office and get student card
- ☐ Get phone and set up internet
- □ Go to Studentenwerk office and turn in papers
- □ Turn in yellow paper at Rathaus

Germany last week:

- □ Go to Studentenwerk, finalize all forms
- □ De-register at Rathaus
- □ Talk to Hausmeister and schedule room check
- □ Convert euros to dollars
- □ Close bank account

USA return:

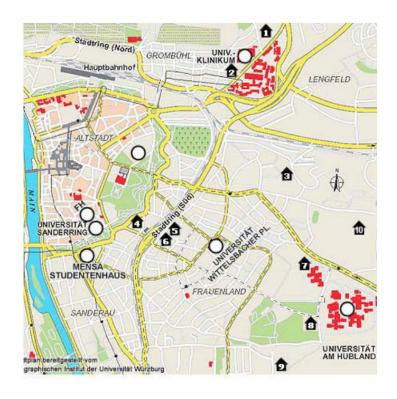
□ Give info to Lisa to get class credit

Sample documents

- -Map of Dorm Locations
- -University Application
- -How to Apply to Studentenwerk
- -English Housing Contract
- -Letter of Admission
- -Immatrikulation Form

Map of Dorm Locations

The below map indicates the locations of the Studentenwerk dorms, as well as university locations. The university has multiple parts, and the physics-related section is located at Universität Am Hubland, which is shown at the bottom right corner of the map. Straubmühlweg is the furthest from campus, at about an hour trip, and is located at the top of the map. The main train stop is Hauptbahnhof, and is located in the top left corner of the map.

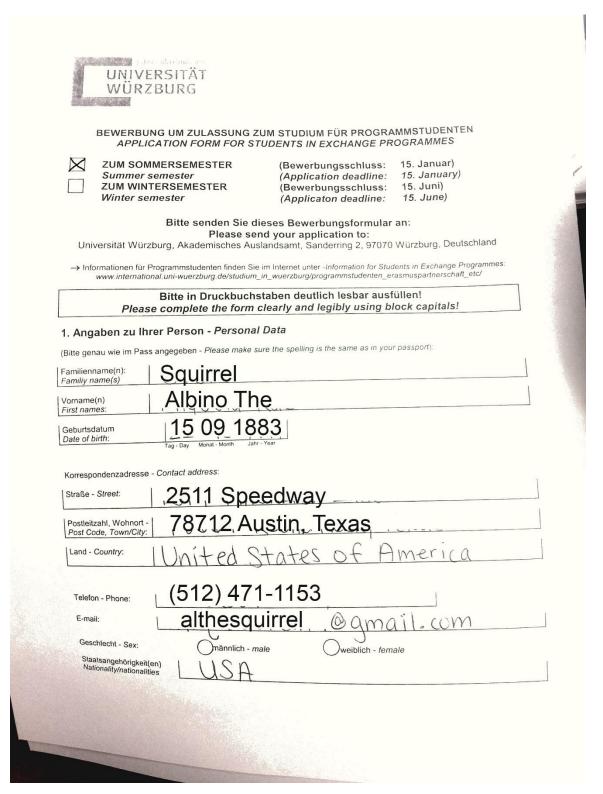


- 1 Straubmühlweg 11
- 2 Josef-Schneider-Str. 9
- 3 Leo-Weismantel-Str. 1
- 4 "Internationales Haus", Friedenstr. 2
- 5 "Haus Berlin", Zürnstr. 1,3,5,7,9
- 6 Zürnstr. 2
- 7 Am Galgenberg 52
- 8 Am Hubland 16
- 9 Peter-Schneider-Str. 3,5,7,9
- 10 Josef-Martin-Weg 56
- O Hochschuleinrichtungen (Higher Education Institutions)

The physics buildings are located at Universität Am Hubland.

University Application

The below university application is the form you will fill out with Dr. Fink before the end of the Fall semester. This is the document that makes your enrollment at the University of Würzburg possible.



- aben zum	n Studium
2. Angaben zum Von welcher Univers	sität kommen sie? Te Xas at Hustin
Von welcher	gang bzw. welche Fächerkombination bewerben Sie sich an der Universität Würzburg?
Ctudient	gang bzw. welche to word
Für welchenstudie	SINSTITUTE
Physis	
1 -	Largität Würzburg finden Sie im Internet unter folgender Adresse:
Studiengän	nge der Universität Würzburg finden Sie im Internet unter folgender Adresse: uni-wuerzburg.de/Studienberatung/st fach.htm uni-wuerzburg.de/Studienberatung/st fach.htm uni-wuerzburg.de/Studienberatung/st fach.htm (Monat/ Jahr) bis einschließlich
http://www.	V(QV/ [] (Morial Jail) bis einschließlich [+] [] []
http://www.zv.	Aufenthalts: von Voorthum angestreht (Monat/ Jahr)
Dauer des ger	Aufenthalts: von (Monat/ Jahr) abschluß an der Universität Würzburg angestrebt.
Es wird kein Studio	nmen Sie im Rahmen eines
Bitte ankreuzen: Kon	Programms?
SOKRAT	rES-/ ERASMUS-Programms? nr Programmverantwortlicher (Professor/ Dozent) an der Universität Würzburg?
Wer ist If	r Programmer
1	
	iste der ERASMUS-Programmverantwortlichen finden Sie auch im Internet unter:
→ Die L	iste der ERASMUS-Programmverantwordichen linden Sie auch im Internet unter: //www.zv.uni-wucrzburg.dc/Auslandsamt/pv0001.htm)
Partners	schaftsabkommens mit der Universität Würzburg?
	Programms (z.B. DAAD, ALFA, TEMPUS, MEDCAMPUS)
Andere Mor ist II	Programms (Z.B. DAND, ALT A, TELMI GG, MEDICAWI GG) hr Programmverantwortlicher (Professor/ Dozent) an der Universität Würzburg?
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h versichere, daß r	meine Angaben vollständig und richtig sind. Diese Bewerbung ist nur mit Bestättgung
es Programmveran	twortlichen gültig (siehe unten).
	11//-
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December L	1,2013 Mbino The Squirrel Unterschrift des Studierenden
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How to Apply to Studentenwerk

This document will guide your through the housing application process. This includes the bank information for the wire transfer. You can change the online housing application to English in the top right corner. Make sure to check online through Studentenwerk and the University of Würzburg International page for an updated version of this document.







Nur für Erasmusund Partnerschaftsprogramme

Zimmer/Room

Würzburg

Handbuch zur Online-Bewerbung für einen garantierten Wohnheimplatz beim Studentenwerk

Online-application guide for a guaranteed room in one of the student halls of the Studentenwerk





Wie bewerbe ich mich für Platz im Studentenwohnheim?

Liebe Programmstudierende,

Für einen garantierten Platz im Wohnheim müssen Sie sich schon vor Ihrer Ankunft beim Studentenwerk Würzburg bewerben.

Jedem Programmstudenten wird ein Platz in einem Wohnheim des Studentenwerks unter der Voraussetzung garantiert, dass die ONLINE-Bewerbung zusammen mit einem Nachweis über die Überweisung der **Kaution** in Höhe von € 200 spätestens zu folgenden Terminen beim Studentenwerk eingeht:

Bewerbungsschluss für das Wintersemester: 15. Juni Bewerbungsschluss für das Sommersemester: 15. Januar

Bei später eingehenden Anträgen und Kautionen kann eine Unterkunft im Wohnheim nicht mehr garantiert werden!

Das Studentenwerk Würzburg ist für elf Wohnheime an verschiedenen Standorten in Würzburg zuständig. Vermietet werden Einzelappartements (mit Küchenzeile, Dusche/WC) oder Einzelzimmer in Wohngemeinschaften, in denen sich zwei bis fünf Studierende Küche und Bad teilen. Alle Zimmer sind möbliert; Ess- und Kochgeschirr, Bettzeug und -wäsche muss allerdings mitgebracht werden. Die monatliche Miete liegt zwischen 193,00 € und 280,00 € abhängig von Größe und Ausstattung der Zimmer bzw. Appartements. Die Aufnahme in ein Studentenwohnheim ist abhängig von der Rangfolge Ihrer Wünsche (genaue Beschreibung später) und der Anzahl der frei verfügbaren Appartements. Das Studentenwerk Würzburg versucht, Ihre Rangfolge soweit wie möglich zu berücksichtigen. Ein Anspruch auf ein bestimmtes Studentenwohnheim oder eine bestimmte Wohnform (z. B. Einzel-Appartement oder Einzelzimmer in einer WG), Preisklasse oder Größe besteht nicht. Umzüge können leider nicht gestattet werden.

Wohnheimplätze werden ab 1. April bzw. 1. Oktober jeweils für sechs (bei einem Semesteraufenthalt) oder 12 Monate (bei einem Jahresaufenthalt) vergeben, eine kürzere Mietdauer ist nicht möglich.

Teilnehmer, die vor Semesterbeginn am Intensivsprachkurs teilnehmen, können bereits einen Monat früher einen Wohnheimplatz erhalten, so dass sich die Dauer ihres Mietvertrags auf sieben bzw. 13 Monate erhöht. Dies müssen Sie bei der Bewerbung für einen Wohnheimplatz angeben (genaue Beschreibung später).

Die Bewerbung erfolgt nur ONLINE auf der Seite des Studentenwerks.

ACHTUNG!

Die Mietverträge des Studentenwerkes Würzburg sind Semestermietverträge, die am 01.04. oder am 01.10. beginnen und für 6 oder 12 Monate abgeschlossen werden. Die Mietverträge können nur zum 01.04. oder zum 01.10. aufgehoben werden.

Die Miete ist somit unabhängig von der Dauer eines etwaigen Stipendiums für die gesamte Vertragslaufzeit zu zahlen. Das Studentenwerk Würzburg bemüht sich, Teilnehmer eines Sprachkurses Mietverträge über einen weiteren Monat (März/Sept.) auszustellen.

How do I apply for accommodation in one of the student dormitories?

Dear programme students,

For guaranteed accomodation, you must submit an application online from your home country.

Every student who completes their online application **no later** than the posted deadline and transfers a **depost** of €200 is guaranteed a room in student housing. Please take note of the application and depost deadlines:

Deadline for Winter Semester: 15. June Deadline for Sommer Semester: 15. January

Applications received after these dates are not guaranteed a room in student housing.

The Studentenwerk Würzburg is responsible for eleven residence halls located throughout the city. It is possible to rent single apartments (with kitchenette and bathroom) or single rooms in shared apartments, in which up to five students share a kitchen and bathroom. All rooms and apartments are furnished apart from crockery, cutlery, bed linens, and towels. Rental prices range from € 193,00 to € 280,00 per month, depending on the size of the room/apartment and its furnishings.

The Studentenwerk takes your priority list into account and alocates rooms based on current availability. Requests for a specific dormitory, room type (single apartment or single room in a shared apartment), or price class cannot always be accomodated. We regret that residence hall changes are not permitted.

Accommodation in student housing are allocated for a period of six months (for students staying for one semester) or 12 months (for students staying for a year). It is **not** possible to rent accommodation **for a shorter period** of time.

Students who take part in an **intensive language course before the beginning of the lecture period** may rent their accommodation one month
earlier, which will extend the rental period to a total of seven or thirteen
months.

ATTENTION!

Rental agreements always begin at the start of the semester - October 1st or April 1st. The agreement covers a period of 6 or 12 months. Notice of cancelation must be given by October 1st or April 1st. Rent is to be paid for the entire length of the lease regardless of duration of stay or duration of scholarship.

The Studentenwerk will try to ensure places for participants of the preparatory language course in September or March.

Nun Schritt für Schritt zur Onlinebewerbung

1.Schritt: Überweisung Kaution

Bevor Sie sich ONLINE für einen Platz im Studentenwohnheim bewerben überweisen Sie bitte die eine Kautionszahlung in Höhe von **200,00** €(Rest wird mit 1. Miete gezahlt):

WICHTIG - KAUTION - Bankverbindung

Name des Kontoinhabers: Studentenwerk Würzburg

Bank: HypoVereinsbank Würzburg/Uni Credit

Adresse: Eichhornstr. 2a, 97070 Würzburg Bankleitzahl: 790 200 76

Kontonummer: 149 78 04

SWIFT (BIC): HYVEDEMM455

IBAN: DE40 7902 0076 0001 4978 04

Geben Sie auf der Überweisung unbedingt Ihren vollständigen Namen und Ihr Geburtsdatum an.

Die Bewerbung und die Kautionsanzahlung von 200,00 € müssen

für das Wintersemester bis spätestens 15.06. und für das

Sommersemester bis 15.01. im Studentenwerk Würzburg eintreffen.

Die Aufnahme in ein Studentenwohnheim ist abhängig von der Rangfolge Ihrer Wünsche und der Anzahl der frei verfügbaren Appartements. Das Studentenwerk Würzburg versucht, Ihre Rangfolge soweit wie möglich zu berücksichtigen. Ein Anspruch auf ein bestimmtes Studentenwohnheim oder eine bestimmte Wohnform (z. B. Einzel-Appartement oder Einzelzimmer in einer WG), Preisklasse oder Größe besteht nicht. Umzüge können leider nicht gestattet werden.

Bankbestätigung einscannen (z.B. Screenshot) und als pdf-file speichern! Dateigröße beachten!



Online application step by step!

Step 1: Deposit payment

Please transfer the preliminary deposit of €200 to the account listed below. If the actual deposit for your room is higher, the additional costs will be charged with the first month's rent.

IMPORTANT- DEPOSIT- Bank details

Name of recipient: Studentenwerk Würzburg

Bank: HypoVereinsbank Würzburg/Uni Credit

Bank address: Eichhornstr. 2a, 97070 Würzburg

Bank code: 790 200 76 Account No.: 149 78 04

SWIFT (BIC): HYVEDEMM455

IBAN: DE40 7902 0076 0001 4978 04

Please write your full name and your date of birth as a reference on the transfer payment.

Studentenwerk Würzburg must receive the deposit payment and online application by **January 15** (summer semester) or **June 15** (winter semester)

Students will be alocated accommodation according to their preferences and depending on availability. The Studentenwerk will make every attempt to take students' wishes into account. Students are not entitled, however, to a particular residence hall, type of accommodation (e.g. single or shared apartment), price range, or room size. We regret that students are not permitted to move from one residence hall to another.

Scan the confirmation of deposit payment and save it as pdf-file!



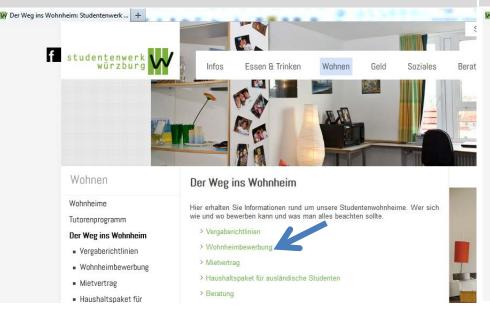
Step by step!

2. Schritt: Ausweiskopie

Bitte scannen Sie ihren Personalausweis (national id-card) oder Reisepass ein und speichern diesen als pdf-file.

3. Schritt: Website öffnen

http://www.studentenwerk-wuerzburg.de/wohnen/der-weg-ins-wohnheim.html

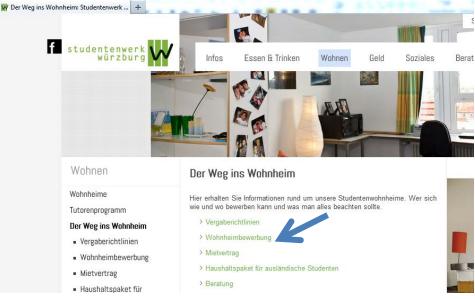


Step 2: Copy your passport

Please scan your passport or personal id-card and save it as a pdf-file. You will be asked to upload it during the application process.

Step 3: Open the following website

 $\frac{\text{http://www.studentenwerk-wuerzburg.de/wohnen/der-weg-ins-}}{\text{wohnheim.html}}$



Jetzt geht es los!

WICHTIG!!!!

Bitte Online-Bewerbung exakt so wie im Beispiel beschrieben ausfüllen!

überhaupt nicht oder nur unter bestimmte wenden Sie sich an Ihre Hochschule. Dor	RASMUS, DAAD, BAYHOST,) können Sie an dieser en Bedingungen (Julius-Maximilian-Universität Wür t erhalten Sie die erforderlichen Informationen. Ann 15. Januar und 15. Juni für das folgende Semester.	zburg) tei	lnehmen. Bitte
— Angaben zum Studentenwohnheim —			
Ort*:	Würzburg	▽	
Gewünschte Wohnformen*:		2er-WG	
Wohnheimauswahl*: ①	 ✓ Einzelzimmer in 3er-WG ✓ Einzelzimmer in ✓ Einzelzimmer in 5er-WG ← Rollstuhlfahrer- Alle Einzelappartements in Würzburg Alle Einzelzimmer in 2er-WG in Würzburg Alle Einzelzimmer in 3er-WG in Würzburg 		oder oder
Hochschule*:	Julius-Maximilians-Universität Würzburg		
Gewünschter Einzugstermin*:0	Sommersemester 2013 - zum 01.04.13		
oder	01.04.2013		
Gewünschter Einzugstermin*:	Wintersemester 2013/14 - zum 01.10.13		
	01.10.2013		

ACHTUNG: Teilnehmer am Sprachkurs im März oder September müssen auswählen: im laufenden Semester zum und dann im Kalender den 01.03.2013 wählen! Gewünschter Einzugstermin*: Oder [p1.03.2013] Im laufenden Semester zum.... 01.09.2013

Let's start!

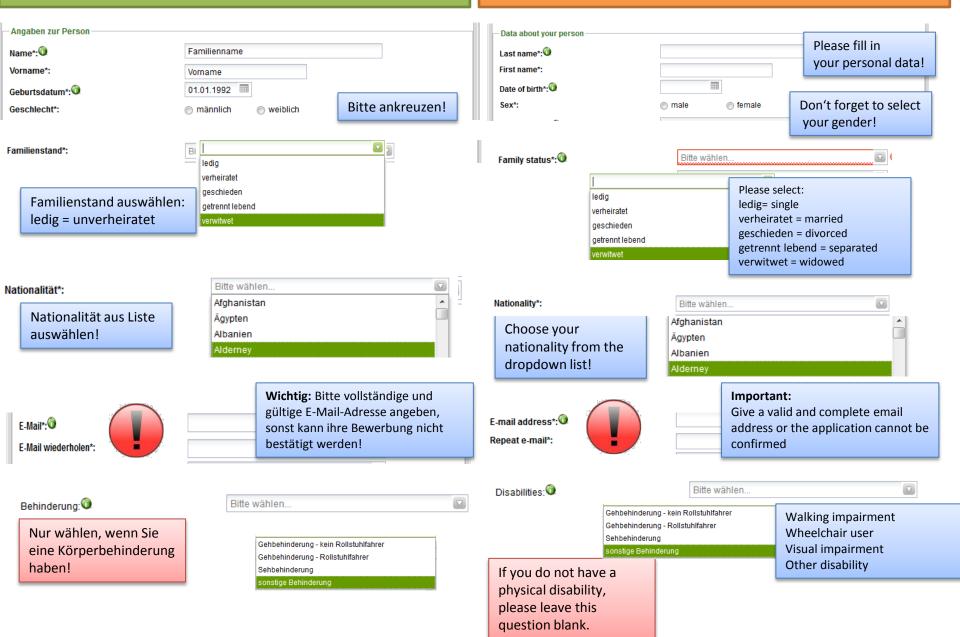
Switch language to English! ATTENTION! Please follow the instructions carefully! Fill in the application form exactly as directed in englisch the example below! deutsch Application for a room 💥 englisch As an exchange student (ERASMUS, DAAD, BAYHOST, ...) you are either not or only under certain conductors (e.g. ganus-Maximilian-University Würzburg) authorized to participate in this online application. Please contact your university to get all the necessary information. Deadline is the 15th of January and the 15th of June for the following semester. Data about the rooms Location of university*: Würzburg Einzelappartements Einzelzimmer in 2er-WG Desired types of rooms*: ☑ Einzelzimmer in 3er-WG
☑ Einzelzimmer in 4er-WG ▼ Einzelzimmer in 5er-WG Rollstuhlfahrer-Zimmer Alle Einzelappartements in Würzburg Available choices of our buildlings*: Alle Einzelzimmer in 2er-WG in Würzburg Alle Einzelzimmer in 3er-WG in Würzburg University*: Julius-Maximilians-Universität Würzburg ommersemester 2013 - zum 01.04.13 Desired date of moving in*: 01.04.2013 Desired date of moving in*: Wintersemester 2013/14 - zum 01.10.13 01.10.2013

IMPORTANT:

Participants of the German language course in March or September must select the following option for desired date of moving in:

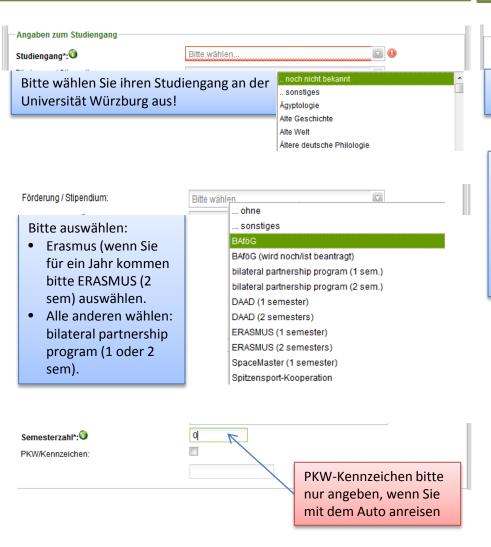


Angaben zur Person



Personal Data

Angaben zum Studiengang



Data about your Course of Study

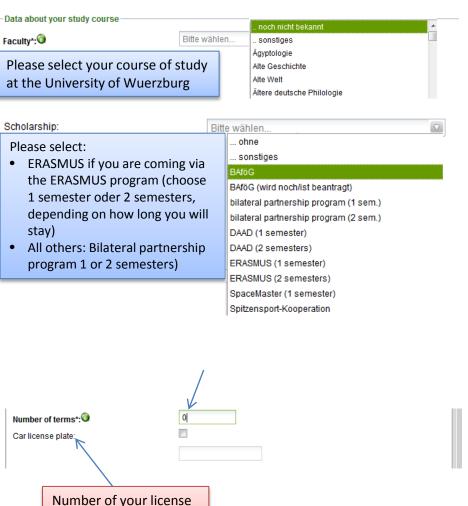


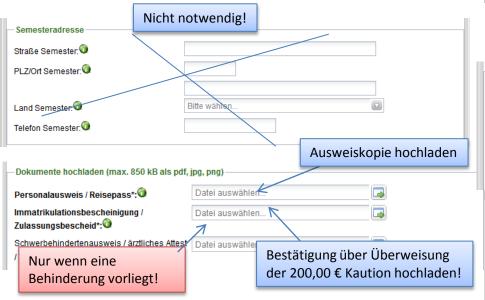
plate if you intend to

come by car

Adresse

Adresse im Heimatland: An diese Adresse wird Ihr Mietvertrag geschickt! Bitte genaue Adresse angeben! Wenn der Platz nicht reicht bei "Hinweisen" die Adresse wiederholen!





Maximale Dateigröße 850 kB beachten!

Address

Address in your home country (where the lease contract will be sent to)! Please make sure that the address is complete. If you need more space you can copy the complete address under the topic "Notes."

Home address

Street (home address)*:

ZIP code / city (home address)*:

Country (home adress)*:

Phone No (home address)*:

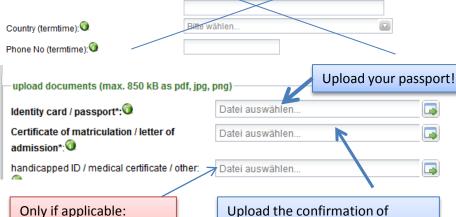
Mobile phone*:

This section is not relevant for you!

Address (termtime)
Street (termtime):

ZIP code / city (termtime):

Upload handicapped ID



depost payment (€ 200.00)

Application is not valid without it!

Maximum file size 850 kB

Wohnheime auswählen!

Bitte geben Sie alle Wohnheime an und numerieren Sie diese in der gewünschten Reihenfolge. Kennzeichnen Sie ihren Erstwunsch mit "1", den Zweitwunsch mit "2" usw.

Für einen garantierten Wohnheimplatz müssen alle Wohnheime und alle Wohnformen gewählt werden, selbst wenn Sie nicht aufgeführt sind. Ein Ausschluss von Wohnheimen ist nicht möglich.

Hinweise

Meine Favoriten sind:

- Straubmühlweg 11
- Josef-Schneider-Straße 9
- Zürnstraße 2
- Am Galgenberg 52
- Leo-Weismantel-Straße 1
- Am Hubland 16
- Friedenstraße 2
- Peter-Schneider-Straße 3/5/7/9
- Zürnstraße 1/3/5/7/9
- Casteller Platz 3-4/Bertha-von Suttner-Straße 1-3
- Josef-Martin-Weg 56

Informationen zu den Studentenwohnheimen sowie zu **Miete** finden Sie im Internet.

http://www.studentenwerk-wuerzburg.de/wuerzburg/wohnheime.html

Individuellen Sicherheitscode eingeben

Sicherheitscode: Sicherheitscode: Sicherheitscode Eingabe (neuer Code: Klick auf Bild)*:

Rank the Residence Halls!

Please number the residence halls in the order of your preference (1-11). Your first choice should be given number « 1 ». Continue numbering until your last choice of number « 11 ». For a guaranteed place in one of the student halls, students must be prepared to accept accomodation in any of the 11 halls. For this reason, you must number all 11 halls in the order of your preference. You cannot just apply for an individual student hall.

Notes

My favorite student halls are

- Straubmühlweg 11
- Josef-Schneider-Straße 9
- Zürnstraße 2
- Am Galgenberg 52
- Leo-Weismantel-Straße 1
- Am Hubland 16
- Friedenstraße 2
- Peter-Schneider-Straße 3/5/7/9
- Zürnstraße 1/3/5/7/9
- Casteller Platz 3-4/Bertha-von Suttner-Straße 1-3
- Josef-Martin-Weg 56

You'll find detailed information about the student halls and **rent** at: http://www.studentenwerk-wuerzburg.de/wuerzburg/wohnheime.html

Enter your individual security code

Security code

Security code:

Enter security code (new code: click on the image)*:



Hinweise und Erklärungen

Erklärungen:

- Ich erkenne die Vergaberichtlinien für die Studentenwohnheime des Studen 27.04.2012) an und versichere, dass ich von einer Bewerbung nicht ausgeschl Einkommen zur Zeit den aktuellen BAföG-Höchsatz (zur Zeit 670,00 Euro pro Monthe einer Beschliche eine BaföG-Höchsatz (zur Zeit 670,00 Euro pro Monthe einer Bafög-Höchsatz (zur Zeit 670,00 Euro pro Monthe einer
- Ich versichere, dass ich alle Angaben vollständig und nach bestem Wissen bekannt, dass eine fristlose Kündigung erfolgt, wenn der Mietvertrag aufgrund Angaben zustande kam.

Annahme der Bedingungen des Studentenwerks, Bestätigung über die Richtigkeit der Angaben sowie Datenschutzhinweis

 Ich bin damit einverstanden, dass meine Daten unter Beachtung der zutreffenden Datenschutzgesetze gespeichert und verarbeitet werden.

Hinweise:

Hinweise beachten!
Bewerbung ausdrucken und E-Mail abfragen!

- Bitte drucken Sie diese Bewerbung noch vor dem Absenden aus, wenn Sie über einen vollständigen Nachweis
 der angegebenen Daten, Wünsche und Erklärungen verfügen wollen.
- Nach dem Absenden erhalten Sie an die angegebene E-Mail-Adresse eine E-Mail mit einem Link zur Bestätigung Ihrer Bewerbung innerhalb von 5 Tagen nach deren Versand. Erst nach fristgerechtem Ausführen dieses Bestätigungslinks wird Ihre Bewerbung in unser System übernommen.
- Danach erhalten Sie gelegentlich eine E-Mail, mit der Sie aufgefordert werden, einen Link innerhalb von 5 Tagen nach Versand dieser E-Mail zu bestätigen, sofern Sie noch Interesse an einem Wohnplatz haben. Wenn Sie diesen Bestätigungslink nicht oder nicht rechtzeitig bzw. außerhalb des jeweiligen 5-Tage-Zeitraums ausführen, wird Ihre Bewerbung nicht mehr berücksichtigt und von der Warteliste genommen.
- Prüfen Sie deshalb den Eingang Ihrer E-Mails in regelmäßigen Abständen, kontrollieren dabei auch Ihren Spamfilter und achten darauf, dass Ihr E-Mail-Konto nicht überfüllt ist.
- Sofern Sie mit dieser Bewerbung keine Immatrikulationsbescheinigung senden, ist Ihre Bewerbung zwar gültig, die Vergabe eines Wohnplatzes kann aber frühestens nach deren nachträglicher Übermittlung an uns erfolgen.

Für Sie gilt: Bestätigung über Kautionszahlung statt Immatrikulationsbescheinigung

statt immatrikulationsbescheini

Einverstanden

Nicht einverstanden

Absenden Pflichtfelder sind mit * gekennzeichnet

Bedingungen annehmen!

Bewerbung abschicken und E-Mail abfragen!

Explanations and Declarations

Explanations:

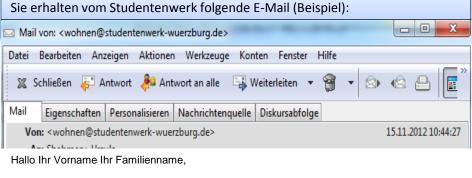
- I acknowledge the <u>public procurement directives</u> for the dormitories of the Studentenwerk Würzburg (State: April 2012) and can assure that I have the permission to apply and my monthly income at that time does not exceed the current maximum of BAf6G (to currently 670,00 Euros per month).
- I confirm that I have truly given all the required information. I know that in case of false or incomplete
 information my application will be cancelled.
- . I agree that my data will be stored and processed in compliance with the relevant data protection laws.

Read the notes and check your email after you send the application!

Notes:			
Please <u>print</u> out this a	pplication before sending,	so you will have a copy for yourself.	
• After you have sent the application, you will receive an e-mail including a link, which has to be confirmed within 5 days after we have sent it. Only if you confirm this link in time, your application will be registered in our system.			
 Occasionally you will receive an e-mail including a link. You have to confirm this link within 5 days after we have sent it, if you are still interested in our rooms. If you don't confirm the link in time, your application is no longer taken into account and will not be on the waiting list anymore. 			
Please check the receipt of your e-mails regularly, also check your spam filter and make sure that your mailbox is not full.			
I agree!	I do not agree		
Send		required fields are marked with	

Send your application and check your email!

Accept the Terms and Conditions!



Ihre Bewerbung um einen Wohnplatz in unseren Studentenwohnheimen haben wir erhalten. Bitte bestätigen Sie Ihre Bewerbung innerhalb von 5 Tagen nach Versand dieser E-Mail über folgenden Link: WICHTIG! Bestätigungs-Link Hier sind noch einmal einige Ihrer Bewerbungsda **BESTÄTIGUNGS-**Angaben-zur-Persono Ihr-Fa Name:o Link Vorname:0 Ihr-Vo Geburtsdatum:0 **ANKLICKEN!!!!!** Nationalität:0 Aquat Behinderung:0 E-Mail:0 Mobiltelefon: 0043237890292¤ Hochschule:0 Julius-Maximilians-Universität·Würzburg¤ Studiengang: . sonstiges= Semesterzahl:0 Förderung: ERASMUS= Angaben-zum-Studentenwohnheiminzelappartements, Einzelzimmer in 2er-WG, Einzelzimmer in 3er-Gewünschte·Wohnform:o NG, Einzelzimmer · in · 4er-WG, Einzelzimmer · in · 5er-WG= Alle-Einzelappartements-in-Würzburg(Am-Hubland-16;Casteller-Platz/Bertha-von-Suttner-Str.; Friedenstraße: 2; Josef-Schneider-Straße: 9;Leo-Weismantel-Straße:1;Peter-Schneider-Straße: Wohnheimauswahl:0 3/5/7;Straubmühlweg·11;Zürnstraße·1/3/5/7/9;Zürnstraße·2), Am Hubland 16, Am Galgenberg 52= Ort:0 Würzburg= Gewünschter·Einzugstermin:o 01.03.2013= Heimat-Adresses Straße-Heimat:o Adresse im Heimatland¤ Postleitzahl-Heimat:o 0970702¤ Ort-Heimat:0 Heimatort¤ Land·Heimat:o Aquatorialguinea¤ Telefon Heimat:o 0043-237-890293<mark>=</mark> Semester-Adresses Straße-Semester:0 keine¤ Postleitzahl-Semester:0 Ort-Semester:0 Land-Semester:0 Telefon-Semester: Hinweise

Vielen Dank für Ihre Bewerbung! Mit freundlichen Grüßen

Studentenwerk Würzburg/Wohnen

.....

You'll receive the following E-Mail from the Studentenwerk:

Dear Example-First Name Example English - Familyname

you have just sent your application for a room.

Please confirm now your application within 5 days after sending using the following link:

confirm application

Your application data as follows

Data about your person		
Lastname:	Example English - Familynamen	INADODTANIT
Firstname:0	Example-First-Name¤	IMPORTANT:
Date of birth:	01.01.1945¤	
E-mail address:0	shahmary@zv.uni-wuerzburg.de¤	Confirm your
Nationality:•	Botsuana¤	•
Disabilities:0		application!
Eaculty:0	Germanistik¤	application.
Scholarship:	ERASMUS (1-semester)=	
Number of termso	0¤	
Data about the roomse		
Desired:room(single/shared):0	Einzelappartements, Einzelzimmer in 2 WG, Einzelzimmer in 4er-WG, Einzelzim	
Desired-buildings:•	Straße 1: Peter-Schneider-Straße 3:5/ 1/3/5/7/9; Zümstraße 2), Alle Einzelzin Galgenberg-52: Am Hybland: 16: Friede 1: Peter-Schneider-Straße 3/5/7; Strau Einzelzimmer in 3er-WG in Würzburg Platz/Bertha-yon-Suttner-Str.: Frieden Weis mantel-Straße 1: Peter-Schneide 1/3/5/7/9; Zürnstraße 2) p	merin-2er-WG·in-Würzburg(Am- instraße 2;Leo-Weismantel-Straße- brrähweg-11;Zürnstraße-1/3/5/7/9), Alle Am-Galgenberg-52;Casteller- straße 2;Josef-Martin-Weg-56;Leo-
Location of university:	Würzburg=	
University:0	Julius-Maximilians-Universität-Würzburg=	
Desired date of moving in:	01.03.2013¤	
Home addresso		
Street (home address):	Under the bridge	
ZIP-code (home-address):=	0007¤	
City (home:address):0	Inthemiddleofnowhere=	
Country (home:address):0	Australien¤	
Phone No (home address):	0003-4678-9890¤ 0003-456-9890¤	
Mobile-phone:0	UUU3-430-383UE	
Address (termtime)	-	
Street·(termtime)o	-	
ZIP-code (termtime)		
City (termtime)		
Country (termtime)		
Phone:No:(termtime):0	"	
Noteso	lowing hall(s) of residence: ¶	
1 Straubuhleg 11¶ 2 Josef-Schneider-Straß 3 Zünstraß 2¶ 4 Am Galgenberg 52¶ 5 Leo-Reismantel Straße 6 Am Hubland 16¶ 7 Friedenstraße 2→¶ 8 Peter-Schneider-Straß 9 Zünstraße 1/3/5/7/9	e·9¶ -1¶ e·2/5/7/9¶	

Your application was successful if you see the following message!

Im Anschluss erhalten Sie folgenden Hinweis:

Bestätigung Ihrer Wohnheim-Bewerbung

Hallo Ihr Vorname Ihr Familienname,

Ihre Bewerbung haben wir nun zur Bearbeitung übernommen.

Ihre Daten:

Name: Ihr Familienname Vorname: Ihr Vorname Geburtsdatum: 01.01.1992

Mit feundlichen Grüßen

Studentenwerk Würzburg

Wohnen

Ihre Wohnheimbewerbung war nun erfolgreich!

Ihr Antrag wird nun vom Studentenwerk bearbeitet. Das Studentenwerk die Anträge nach Eingang bearbeiten und einen Mietvertrag zusenden.

confirmation of your application for a room

Hello Example-First Name Example English - Familyname,

your application for a room has been confirmed.

Your personal data:

Last name: Example English - Familyname First name: Example-First Name

date of birth: 01.01.1945 (dd.mm.yyyy)

Kind regards

Studentenwerk Würzburg

Wohnen

Your application is being processed by the Studentenwerk. You will receive your rental agreement via postal mail.

English Housing Contract

This is the English translation of the housing document you will get in the mail that tells you where you will be living. You will need to sign the document that you get in the mail to confirm your residence there.



Studentenwerk Würzburg Am Studentenhaus D-97072 Würzburg

Studentenwerk Würzburg – Am Studentenhaus – D-97072 Würzburg

Mr/Mrs

0

(Name/Address)

www.studentenwerk-wuerzburg.de

Your contact:

<u>unofficial rental contract (version 2014/08)</u> for the student residences in Bamberg / Würzburg

between Studentenwerk Würzburg

Public law institution Am Studentenhaus D-97072 Würzburg

as landlord and

Mr/Mrs

(Address: see above)

with Identification No. @@@@@@@

as tenant

with the following stipulations:

§1

1. In the student residence at @@@@@@@@@@@@@@@(Address) the furnished unit No. @@@@@@@@@@@@@) is to be let

The monthly rent currently amounts to:

Basic rent: @@@.@@ EUR

Advance payment for

utility charges <u>@@@.@@EUR</u>

Total <u>@@@.@@EUR</u>

3. The rent deposit amounts to @@@.@@ EUR.

1

§ 2 Use of the Rental Property and Right of Residence

- 1. The rental property is let to the tenant for residential purposes for temporary use and for the special purpose of studying in the university town and exclusively for the personal use of the tenant. If the studies are not started, interrupted or dropped, the tenant has no further claim to use of the premises. In this case the tenancy is not terminated, but can be cancelled or terminated according to §§ 4 or 8 of the rental contract.
- 2. The tenant is free to use the rooms intended for common use by the residents for the purposes for which they are intended. For this, the landlord can make temporal and temporary restrictions (e.g. during exam periods).
- 3. The tenant is under obligation, if there is important reason, such as a burst pipe or other damage that renders the apartment uninhabitable, to accept alternative accommodation of comparable type and size.

§ 3 Subsidy, Principle of Rotation and Certificate of Matriculation

- 1. The tenant acknowledges that there is a justified interest in the tenancy ending punctually, because supplying accommodation in student residences constitutes a form of indirect subsidy by the state and, in view of the limited number of places in dormitories, by adhering to the principle of rotation, it is intended to make state-subsidised accommodation available to as many students as possible.
- 2. Due to the special purpose of the rental, the tenant is obliged to submit a valid certificate of enrolment/registration/matriculation (Immatrikulationsbescheinigung/Studienbescheinigung) to the landlord during the term of the rental contract either until 30 April of the current year for the summer semester or until 31 October of the current year for the winter semester. If the tenancy starts after one of the above mentioned dates, the certificate is to be submitted to the landlord within two weeks after the beginning of the rental contract. It is not the date of dispatch, but the date of receipt that determines the punctual submission of the certificate.

§ 4 Termination by the Tenant, Tacit Extension

- 1. The tenant may terminate the tenancy on 30 September or 31 March of each year. The notice period is 2 months. Notice of termination must be given in writing. It is not the date of dispatch, but the date of receipt that determines if termination has been made punctually.
- 2. A tacit extension of the tenancy beyond the time of termination is excluded. §545 German Civil Code shall not apply.

§ 5 Rent, Utility Charges

- 1. In addition to the basic rent, the tenant must bear a share of the utility charges in the respective valid version or subsequent versions, irrespective of whether individual services or facilities are actually used, unless the costs are recorded and calculated individually. To this end, the tenant shall make monthly advance payments.
- 2. It is agreed that all statutory changes in costs or changes caused by orders from authorities as well as adjustments in interest on loans and ground rent or the cancellation of public grants as well as changes to or newly introduced utility charges and property charges of all kinds are to be included in the rent from the time they are asserted.
- 3. At the end of the accounting year, the landlord compiles an account of the utility charges for the student residence and of the advance payments made. The utility charges shall be prorated for the residents of the building. If a tenant leaves during an accounting year the utility charges shall be prorated in the next accounts due in the same proportion as the rental period in relation to the accounting year. A deficit must be equalised by means of subsequent payment, any excess payment will be reimbursed. If the advance payment does not cover the utility charges due to increases in costs, a correspondingly higher advance payment must be agreed.

§ 6 Payments, Debit, Fees

- 1. The rent is due in advance by the third working day (Monday Friday) of the month.
- 2. The total amount to be paid each month will be direct debited by SEPA Direct Debit Mandate from an account to be named by the tenant. The tenant undertakes the obligation to grant authorisation to withdraw the rent from his or her bank account for the entire period of residence. The tenant explicitly authorises the landlord to also direct debit all payments connected with the tenancy (e.g. deposit, subsequent payment of utility, administrative charges, dunning costs, default interest, costs of futile debit attempts, incurring compensation for loss of use, repayment for damages) on the due date or after giving appropriate notice. As far as the landlord does not have a proper authorisation for a SEPA Direct Debit Mandate the debts have to be transferred by the due date to the following bank account of the landlord: IBAN: DE 4079 0200 7600 0149 7804; HypoVereinsbank Würzburg; SWIFT (BIC): HYVEDEMM455. It is not the date of transfer, but the date of the credit entry on the landlord's account that determines if payment has been made punctually.
- 3. If it cannot be direct debited, the tenant must bear any costs thus incurred.
- 4. The landlord is entitled to charge a lump sum administrative charge of 5.00 EUR for each payment reminder. The assertion of the legally permissible default interest or the assertion of a higher damage caused by delay shall not be affected thereof. It shall not affect the proof of lower or no damages by the tenant.
- 5. If justified, rental payments may be delayed by one month, if a written application is made. The application must reach the landlord before the rental payment is due.
- 6. If it becomes necessary to set up a new rental contract at the wish of the tenant, a contribution to the administrative costs of 38.00 EUR will be charged.

§ 7 Deposit

1. The deposit is not subject to interest. The tenant may not set the deposit off against demands by the proprietor. The deposit is to be repaid within 6 weeks of the compilation of the annual accounts. It lapses at the end of 6 months after the rental accounts are presented if repayment cannot be made for reasons for which the proprietor is not responsible.

2. The deposit will be used to cover debts the tenant may have with the proprietor that are still open when the term of contract ends. Reimbursement of the deposit is without prejudice to the right to assert claims in compliance with §5 Section 3. The landlord has the right to retain an appropriate amount of the deposit for subsequent demands that are to be expected to arise from uncalled utility charge statements.

§ 8 Termination with Notice by the Landlord

The landlord has the right to terminate the tenancy to the end of the month in writing with a notice period of three months if the tenant

- a) does not or not in time submit the certificate of enrolment/registration/matriculation (Immatrikulationsbescheinigung/ Studienbescheinigung) mentioned in § 3 to the landlord,
- b) repeatedly infringes the rental contract or house rules, unless these infringements do not constitute reason for termination without notice,
- c) as a student is also an assistant tutor or trainee teacher earning a comparable income from professional activities.

§ 9 Termination without Notice by the Landlord

The landlord may terminate the tenancy without notice if the tenant

- a) uses the rental property in contravention of the contract in spite of having been warned,
- b) seriously infringes the rental contract or the house rules or disturbs the sanctity of the home,
- c) on two subsequent dates on which the rent is due, is in arrears with the rent or a not inconsiderable amount thereof, or if, over a period that is longer than two dates on which rent is due, is in arrears with the rent in the amount of a sum that is equivalent to two months' rent.

§ 10 Heating

The landlord is under obligation to keep the collective heating system in operation during the period from 01.10. to 30.04., if the outdoor temperatures so require. The landlord does not assume a guarantee for the agreed uninterrupted heating and hot water supply. If, due to a fuel shortage the heating and hot water supply ceases in whole or in part, this does not entitle the tenant to a reduction in rent or to claim for compensation. This applies equally for all unavoidable, necessary interruptions of all kinds.

§ 11 The Landlord's Liability

The landlord accepts liability for personal injury and material damage to the tenant and his visitors as well as for objects brought in by the tenant, only insofar as these are the fault of the proprietor or his vicarious agents. The tenant's claim to compensation if the residential unit mentioned in the rental contract cannot be occupied in time is limited to the landlord providing a different room. All further claims are excluded.

§ 12 The Tenant's Obligations

- 1. The tenant undertakes the obligation to treat the rented property and the rooms, installations and facilities available for common use with due care. He must ensure that the rental property is cleaned properly and that it is sufficiently heated and ventilated. For common rooms within a shared apartment, it is for the residential community to find an internal arrangement. The tenant is obliged to keep the rental property free from pests. If he culpably infringes this obligation, he has to compensate the landlord for the damage caused. If a significant defect to the rental property or if a precautionary measure for the protection of the rental premises against an unforeseen danger becomes necessary, the tenant must inform the landlord immediately. The tenant is liable for damages caused by culpable violation of his duty of care and duty to report, especially when technical equipment and other facilities are used improperly, the rented rooms are inadequately ventilated, heated or protected from frost. The tenant is obliged to proof that he is not at fault. This does not apply to damages in rooms, facilities and equipment that is used by several tenants.
- 2. The tenant is obliged to ensure a regular withdrawal of water from all fittings (e.g. in the shower/bathroom, sinks) for at least 5 Minutes every 4 weeks. After an absence of more than a week the water should be running for about one minute before the use of hot water because bacteria can multiply strongly in standing water.
- 3. At the beginning of the contract, the keys are handed over to the tenant for the period of the rental contract. If a key is lost or if, at the end of the rental contract not all the keys are returned, the proprietor is entitled to change the relevant keys and all existing locks or to have them replaced with new ones at the expense of the tenant. If there is a risk of abuse of the lost key, the landlord is also entitled to exchange an entire locking system. The same applies for chip and key cards. If the tenant has culpably los the keys, he has to bear the cost of the replacement, the replacement of the locks or the locking system. The tenant does not have the right to have locks that have been installed by the proprietor replaced with others or to have other spare keys made. In general, locks are part of a locking system.
- 4. The tenant is under obligation to act with due consideration of the other tenants and to always act in compliance with the house regulations.
- 5. The tenant bears liability for damage caused by his visitors.
- 6. When damage is being repaired, the tenant must comply with the instructions of the proprietor.
- 7. The tenant undertakes the obligation to prove his identity to the proprietor or a person appointed by him, by presenting his ID card or passport.
- 8. The tenant is obliged to regularly take note of all notifications of the landlord to all tenants or tenant groups through notices on bulletin boards, or other publicly accessible places in the student residence.
- 9. The tenant is obliged to ensure contactability by email, and in particular to ensure the landlord's emails are not received due to an "overfilling inbox" or SPAM filters etc.

10. It is not allowed to keep any pet, except from small domestic animals or animals for tenants with special needs (e.g. guide dogs). The landlord's consent may be denied for good cause or revoked at any time, in particular in the case of endangerment and disturbance or damage of the rental property. The tenant is liable for all consequences and damages that arise from pet ownership.

§ 13 Handover of the Rental Property

- 1. The handover of the rental property is possible from the starting date of the tenancy stipulated in § 1 during the caretaker's office hours. If the starting date of the tenancy is a Saturday, Sunday or Public Holiday, the handover of the rental property is possible from the next following working day on (in general Monday to Friday) at the earliest.
- 2. When he moves in, the tenant acknowledges that the rental property is in proper order in accordance with a handover record, unless he notifies the landlord within 5 days after the handover of the keys in writing of any defects.
- 3. If the student residence has recently been built, the tenant shall waive any claims for reduction in rent due to the natural dampness of a new building.

§ 14 The Tenant's Obligation to Tolerate

- 1. The tenant must ensure that the rental property can be entered by persons authorised by the landlord for justifiable reason also during the tenant's absence.
- 2. The proprietor may undertake touch-ups and alterations to the building that become necessary in order to maintain the building or to avert danger or to eliminate damage without the consent of the tenant. The tenant has to keep the concerning premises accessible and may not obstruct execution of the works. This also applies to other repair work after the tenant has been informed. In particular, the tenant must accept pest control measures that are necessary for the protection of the residents.
- 3. The tenant, who must accept such measures within an appropriate period of time, may not reduce the rent, nor exercise a right of retention, nor may be demand compensation for the inconvenience.

§ 15 Structural Alterations by the Tenant

The tenant may not make structural or other changes within the rental property or its equipment without written consent of the landlord. In the case of consent in individual cases, the original state of the rental property has to be restored upon termination of the tenancy at the tenant's expense unless otherwise agreed. For this, the tenant has to deposit an appropriate and earmarked additional deposit. The tenant cannot claim a reimbursement if the rental property is left in the changed state upon termination of the tenancy in any case.

§ 16 Preliminary Inspection and Return of the Rental Property

- 1. The tenant is obliged to make an appointment with the responsible caretaker for a preliminary inspection at the latest four weeks before the end of the rental contract. The tenant has to tolerate this inspection. The room inspection to be carried out in preparation for the final acceptance is in the mutual interest to determinate defects or damage. During the inspection, the findings on the state of the rental premises shall be recorded in an inspection report. If defects or damages are present, the time until the end of the rental contract is to be taken to settle the obligation. If the tenant has not taken the necessary measures upon the return date, the landlord is entitled without further notice to carry them out himself or let them be carried out by a third party at the expense of the tenant.
- 2. The rental property will be returned at the date of termination of the tenancy. The tenant is obliged to be present at this meeting or to appoint a representative. The tenant agrees to sign the return record. The exact date of the return is to be agreed no later than one week before the termination date with the caretaker
- 3. The tenant is liable to the landlord for all costs/damages incurring to the landlord due to late return of the rental property, especially for the cost of the accommodation of the new tenant.
- 4. In the interest of the regulation of mutual claims between tenant and landlord, the tenant is obliged to provide the landlord with the address of his representative or an authorized person before moving out.
- 5. At the end of his tenancy, the tenant must hand back the rental property with the complete inventory, cleaned and without defects by 10 a.m. at the latest on the last working day (Monday to Friday) of the terms of the rental contract. If the tenant fails to meet this obligation, the contracting parties agree that when the tenancy ends, physical possession of the rental premises shall transfer to the proprietor. The tenant shall forego any claims of unlawful interference with possession so that the proprietor has the right, following unsuccessful attempts to demand that the tenant clear the premises, to reoccupy the premises with a new tenant after three days and to put the objects in the premises belonging to the former tenant into storage. The former tenant hereby explicitly declares that he assigns all rights of ownership and possession pertaining to the objects in storage to the proprietor after a period of one year.
- 6. The latest on the eviction of the rental property the tenant has to provide the landlord in writing with his new address and a bank account to repay any deposit balance.

§ 17 Compulsory Registration

The tenant has to register within one week after moving in at the resident's registration office (Meldebehörde) (Bavarian law on registration of 06.12.2006).

§ 18 Details of the Tenant, Access Data, Passwords

- 1. The tenant agrees that the landlord collects and processes all personal data necessary for the establishment, management and execution of the tenancy with the help of electronic data processing.
- 2. The tenant has to inform the landlord of changes in his name, his (home) address, as well as mobile/phone number and his e-mail address immediately. This also applies to the period between moving out and final settlement of the tenancy.

- Furthermore, the tenant agrees that the landlord puts up lists of the tenants in the residence and also provides deliverers, postmen and the tutors of the residence with those lists.
- 4. To check the residential permission as well as the matriculation certificates and information about the course of study of the tenant, the tenant authorizes the relevant university or institution to provide this information to the landlord.
- 5. If the tenant receives access data and passwords for web portals, online applications or such from the landlord, they must be kept secret and protected from abuse.

§ 19 Other Provisions

- 1. A list of utility charges and the respectively valid house and fire extinguishing regulations are an integral part of the present contract. The tenant declares that he has received these as annexes to this rental contract.
- 2. If the tenant has provided incorrect and/or incomplete information when applying for a room or information about himself, the landlord may avoid or terminate the tenancy.
- 3. Written declarations of intent by the landlord to the tenant are considered to have been delivered when they are placed in the tenant's letterbox at the student residence. The tenant has to take care of forwarding the mail during times of absence (e.g. during semester break). The same applies to notifications of the landlord in the student residence.
- 4. The law of the Federal Republic of Germany applies. The court in whose district the rental property is located has jurisdiction of all disputes arising from this contract.
- 5. If individual provisions of the rental contract are invalid, this is without prejudice to the validity of the remaining provisions. A substitute provision for the purpose of achieving the same economic or legal objective is considered agreed, if it observes the statutory restrictions.
- 6. Any additional agreements are only valid in the written form.

, dated	Wuerzburg, dated
TENANT	PROPRIETOR
	pp
	Studentenwerk Wuerzburg – Student Residence Department

House Regulations

The student residence aims to provide agreeable accommodation in a friendly environment for undisturbed studies. The high residential density requires special consideration towards all other residents as well as the neighbourhood. Please note and adhere to the following house rules conscientiously. Each tenant is responsible for the behaviour of his guests and has to ensure that they also adhere to the stipulated rules.

- 1. Please avoid any disturbance of you fellow residents, especially loud noise. TVs, stereos and other electronic equipment have to be kept at low volume. Noise must not be audible between 22:00 and 8:00.
- 2. Exterior doors must be kept closed at all times from 22:00 to 8:00. Never lend you keys to anyone else.
- 3. The tenant has to mark his room/apartment as well as the correspondent mailbox with his name.
- 4. New keys are only to be made by the landlord. The tenant is not allowed to have another key made without authorization. Attaching own locks and door viewers is not allowed.
- 5. It is not allowed to place objects in hallways, stairways and common rooms. This also applies to placing doormats as well as attaching posters, stickers, pictures, wall or door decoration outside the own rooms.
- 6. Motor vehicles, mopeds and bicycles are to be parked only in the designated places. Motor vehicles, mopeds and bicycles are allowed to be driven outside the residence only on the designated ways. The washing as well as repair and maintenance work is prohibited. Non-operational or deregistered vehicles may not be parked in the area of the residence.
- 7. Terraces, balconies and loggias are not to be used as storage space for bicycles, clothes racks, bottles, garbage, etc. Grass and weeds must be removed by the tenant. If the tenant fails to comply, he has to take over the cost of the removal.
- 8. All furnishings are to be treated with care. They may not be exchanged between the rooms or otherwise removed. The tenant has to keep all common rooms and areas clean and tidy. The tenant cannot claim a specific cleaning cycle. The cleaning of the room/apartment is the responsibility of the tenant.
- 9. The tenant is responsible for the payment of public service broadcasting licence fee (www.rundfunkbeitrag.de). All related matters are have to be dealt with by the tenant.
- 10. It is not permitted to install outdoor antennas, satellite dishes, awnings, outdoor blinds, fly screens or to place flower boxes/pots in front of the windows outside.
- 11. Waste has to be sorted and disposed into the designated containers and is not to be disposed into sinks, showers or toilets.
- 12. Damage to walls, ceilings, furnishings and furniture by hooks, screws, nails, adhesives and the like is not permitted.
- 13. In the luggage rooms, where available, only empty containers with the owner's name on them can be stored. The landlord assumes no liability for the stored items.
- 14. The room/apartment hast to be ventilated sufficiently, however, windows and doors have to kept closed during thunderstorms and absence of the tenant. Ventilation must not lead to cooling of the rooms. The tenant is liable for any occurring frost damage.
- 15. Smoking is not permitted in hallways, stairways and communal areas, as far as not designated as smoking areas. BBOs and open fire is forbidden, unless in especially marked areas.
- 16. Escape and rescue routes (corridors, stairways, emergency access roads, etc.) are always to be kept free. Fire protection or fire doors must not be held open, adjusted, tied or otherwise be made inoperable.
- 17. All equipment in communal areas provided by the Studentenwerk (fitness equipment, musical instruments, electronic equipment, washing machines, dryers, etc.) is to be used safely and for their intended purpose. The manufacturer's instructions are to be followed.

Fire Regulations and Fire Action Notices:

- 1. Stay calm, avoid panic!
- 2. Regardless to the extent of the fire and without waiting for the success of own attempts to extinguish the fire immediately raise the alarm and call the fire brigade.
- 3. Immediately explore whether human lives are at risk saving lives is more important than putting out the fire!
- 4. Do not let people with burning clothes run away stop them so that you can extinguish the flames. Wrap them in a blanket, coat or scarf, put them on the ground and turn back and forth if necessary.
- 5. Calm down nervous people and try to avoid rash actions!
- 6. Close doors and windows to avoid draft and smoke in areas that are not affected, yet!
- 7. In smoke filled rooms try to advance in a bent or crouched position closer to the floor there is usually breathable air and better sight!
- 8. Until the fire fighters arrive, try to extinguish the fire with available fire extinguishers as far as possible!
- 9. People at risk have to draw the fire fighter's attention to themselves and act according to their instructions!
- 10. Do not us elevators; there is a risk of death! Stay calm!

Emergency number fire brigade: 112 or 5 19 19

Emergency number police: 110 Rescue coordination centre: 19 22 2

List of utility charges

- The running expense of public charges on the property
- 2. Costs of water supply
- 3. Costs of drainage
- 4. Costs
 - a) of operating the central heating system
 - b) of operating the central fuel supply system
 - c) of the supply of long distance heating
 - d) of cleaning and maintenance of self-contained heating systems on each floor
- 5. Costs
 - a) of operating the central water supply system
 - b) of supply with long-distance hot water
 - c) of cleaning and maintenance of hot water devices
- 6. Costs of combined heating and hot water supply systems
- 7. Costs of operating the mechanical passenger and/or freight elevator
- 8. Costs of road cleaning and waste removal
- 9. Costs of house cleaning and pest control
- 10. Costs of garden care

- 11. Costs of lighting
- 12. Costs of chimney cleaning
- 13. Costs of property and liability insurance
- 14. Costs of caretaker and cleaning staff
- 15. Costs
 - a) of operating the party TV aerial
 - b) of operating the distributor connected with a broadband cable network
- 16. The costs of operating party washing machines
- 17. Other utility charges:
 - a) electricity costs
 - b) costs of mechanical waste disposal units
 - c) costs of cleaning eaves gutters
 - d) costs of maintenance and refilling of fire extinguishers
 - e) costs of monitoring and testing lightning conductors
 - f) costs of GEMA fees (German Association for the Protection of Rights Associated with Musical Performances and Dissemination of Music)
 - g) costs of cleaning and maintenance of containers for fuel storage
 - h) costs of maintenance and operation of fire alarm systems and smoke detectors
 - i) costs of operating the data network
 - i) costs of security service
 - k) costs of the public service broadcasting licence fee

Note: Proper Heating and Ventilation

In many apartments of our student residences, phenomena are observed which affect the well-being and health of the residents, and cause damage to the building structure. Moist spots on the walls mould, peeling wallpaper and mouldy smell in the rooms. The first assumption that water enters from the outside and causes these things is almost always wrong. The moisture rather comes from inside. For example, a room with 15m² floor area and a height of 2.5m has a volume of about 38m³. If the air has a temperature of 23° C, almost 1 litre of water "wafts" through the room (at 100% humidity) as invisible water vapour. Condensation may now be caused. The condensation occurs when the ambient humidity is relatively high and the surface temperature on the inside of the windowpane is low. The occurring condensation always begins at the edge of the pane, due to the thermally unfavourable edge seal. If the air flow is prevented, condensated water can occur at the lower pane area earlier than in the centre of the pane. We would like to point out that condensation does not occur only on windows or window frames, but on all cold surfaces. This leads to mould stains and mould growth on the walls. To prevent this, or at least mitigate, certain rules need to be respected. Rooms with condensation on walls or insulated glass panes need to be aired more often. However, this cannot be done through windows in tilt position. Studies have clearly shown that energy can be saved by intensively airing a room with the windows wide open for about 5 to 10 minutes, so that the air inside of the room can be replaced by cooler air from the outside. The heating should be switched off during the ventilation and can be switched on after closing the windows. This cool air is then heated and takes the excess moisture. After 3 to 4 hours, the air has resumed sufficient water vapour. Now the heating is switched off again, the windows are opened, etc. This process should be repeated 3 to 4 times daily, up to a noticeable improvement. The required period of time depends for example on the interior design, but will take at least 2 to 3 weeks. In the morning, it is recommended to air the room about 20 minutes and to warm it up evenly to an intermediate temperature after closing the window.

Letter of Admission

You will receive a paper copy of your letter of admission as well as a copy in email form. Hooray, you're a real student here! You need this even though you will likely not be taking any classes, as it gets you a student ID and a variety of other benefits.





Universität Würzburg, Sanderring 2, D - 97070 Würzburg

Miquela Rae Stein c/o Prof. Dr. Manfred Fink University of Texas at Austin

International Office

Contact: N. Schmitt
Büro – Office: Josef-Martin-Weg 54/ 2
Hubland Campus Nord
Zimmer – Room: 006

Telefon +49 931/31-82804 Fax +49 931/31-82603 nicole.schmitt@uni-wuerzburg.de www.international.uni-wuerzburg.de

Würzburg, 4.2.2014

Zulassungsbescheid / Letter of Admission

Sehr geehrte Frau Stein, / Dear Ms. Stein,

wir freuen uns, dass Sie sich für die Universität Würzburg entschieden haben und heißen Sie herzlich willkommen. Sie werden ab Sommersemester 2014 für folgendes Studium zugelassen:

We are happy that you chose Würzburg as your host destination and welcome you to our University. From Summer Semester 2014, you are admitted to the following course of study:

Physik / Physics (Programmstudium)

Ihr Programmverantwortlicher an der Universität Würzburg / Your Programme Coordinator here in Würzburg: Dr. Dominik Elsässer

Bitte kontaktieren Sie den Programmverantwortlichen bei allen fachlichen Fragen (Kurswahl, Learning Agreement, ECTS-credits, etc.). / Please contact the Programme Coordinator for all academic questions (choice of courses, Learning Agreement, ECTS-credits, etc.)

Bitte kommen Sie in das International Office, um Ihre Einschreibung abzuschließen in der Zeit vom 03.03. – 31.05.2014. / Please come to the International Office to finalize your enrollment between 03.03. – 31.05.2014.

Dazu benötigen Sie folgende Unterlagen / Bring the following documents with you:

- Diesen Zulassungsbescheid / this Letter of Admission
- Online-Antrag auf Einschreibung" (im International Office mit Hilfe unserer Tutoren) / "Online-Application form for enrollment" (can be done in our office with the help of our tutors)
- Identitätskarte oder Pass / ID-card or passport (with residence permit for non-EU-citizens)
- Nachweis der Krankenversicherung für Deutschland / proof of health insurance cover for Germany
- Nachweis der Bezahlung des Semesterbeitrages (101,40 €) / proof of payment (€ 101,40)
- 1 Passfoto (mit Namen auf der Rückseite) / one photo (with names on the back)

Bitte beachten Sie unbedingt die beiliegenden Hinweise (blaues Formular). I Please pay attention to the information enclosed (blue print-out).

Mit freundlichen Grüßen / Yours sincerely,

gez Katharina Gothner
Leiterin / Director International Office

SUL Steen

Bitte wenden für Bankkonto-Informationen./ Please turn the page for bank account details.

Der Zulassungsbescheid ist maschinell erstellt und ohne Unterschrift gültig. This admission letter is computer-generated and valid without signature.



Wichtige Information über die Bezahlung der Semesterbeiträge / Important Information on Payment of the current semester fees

Die Überweisung kann auch nach der Einreise nach Deutschland erfolgen, aber vor der Einschreibung. / The remittance can also be done after your arrival in Germany, but prior to registration.

Der Semesterbeitrag beträgt 101,40 €. / The total amount of the semester fee is € 101,40.

Dieser Betrag beinhaltet: / This amount comprises:

- a) Studentenwerksbeitrag in Höhe von 42,- € / Student-Services contribution € 42.00
- b) Beitrag für die Benutzung der öffentlichen Verkehrsmittel in Würzburg (Semesterticket) in Höhe von 59,40 € / Contribution for the use of public transportation in Würzburg (semester ticket) € 59.40

Es kann nur per Überweisung bezahlt werden (nicht in bar)! /

Payments can only be made by money transfer (no cash)!

Banking Information:

Für Bezahlungen in Deutschland	Empfänger:	StOK für Uni Würzburg
For Payments in Germany	Kontonummer:	430 1190 315
	BLZ:	700 500 00
	Bank:	Bayerische Landesbank München
	Verwendungszweck – 1 st line:	"Stein, Miquela Rae"-20141
	Verwendungszweck – 2 nd line	"22.10.1994"

Für Bezahlungen aus d. Ausland	BIC:	BYLADEMM
For Payments from abroad	IBAN:	DE27700500004301190315
	Verwendungszweck – 1 st line:	"Stein, Miquela Rae"- 20141
	Verwendungszweck – 2 nd line	"22.10.1994"

Bitte kontrollieren Sie, dass die Zeilen des "Verwendungszwecks" komplett ausgefüllt sind! Andernfalls kann Ihre Bezahlung nicht genau zugeordnet werden, wodurch sich Ihre Einschreibung verzögern kann! /

Please **make absolutely sure** you complete the "Verwendungszweck" (intended use) section! Otherwise the receipt of your paymer cannot be recorded properly and your registration might be delayed!

Bitte lassen Sie die Überweisung von Ihrer Bank bestätigen. I Please let your bank confirm the money transfer.

Wann muss man bezahlen? / When Are Contributions Due?

Alle Studierenden müssen den Semesterbeitrag in Höhe von 101,40 € in einer Summe vor der Einschreibung bezahle Bitte beachten Sie, dass es einige Tage dauern kann, bis die Überweisung auf dem Universitäts-Konto gebucht wird. /

Generally, all students must pay the semester fee of € 101,40 in one sum prior to registration

Please remember that bank transfers may take a few days until they are credited to the University's account.

Immatrikulation Form

This is proof that you are enrolled at the University of Würzburg. It's more official than the acceptance letter as proof that you are attending for a certain range of time, and that's why they care about this form.





Immatrikulationsbescheinigung

für das Sommersemester 2014

 Gültigkeit:
 01.04.2014 - 30.09.2014
 Matrikelnummer

 Vorlesungszeit:
 07.04.2014 - 12.07.2014
 2019320

Frau Miquela Rae Stein

geboren am 22.10.1994 in San Antonio ist als ordentliche Studentin an der Universität Würzburg immatrikuliert.

Studiengang: Fachsemester

1. Physik, Hauptfach, Programmstudium / Prüfung im Ausland

1

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Druckdatum: **17.06.2014**Verifizierungsnummer: **WZHU-LLCW-TYAP**

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Referat für Studienangelegenheiten Sanderring 2 - 97070 Würzburg studienangelegenheiten@uni-wuerzburg.de

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Hooray! You made it to the end of the document! Congratulations! Have fun researching in Germany!



Good luck! ~The Albino Squirrels